

**CITY ADMINISTRATOR**  
Steve Martin

# City of Statham

**MAYOR**  
Robert Bridges

**CITY CLERK**  
Harriet Jett Kilpatrick

P.O. Box 28, 327 Jefferson Street  
Statham, Georgia 30666  
(770) 725-5455 • Fax (770) 725-0202  
www.cityofstatham.com

**CITY COUNCIL**  
Perry Barton  
David Huth  
Betty Lyle  
Gayle Steed  
Hattie Thrasher

**ASSISTANT CITY CLERK**  
Patti Powell

**City of Statham**  
**City Council Meeting**  
**September 16, 2014**  
**7:00 P.M.**

<b>Council Member:</b>	<b>Perry Barton</b>
<b>Council Member:</b>	<b>David Huth</b>
<b>Council Member:</b>	<b>Betty Lyle</b>
<b>Council Member:</b>	<b>Gayle Steed</b>
<b>Council Member:</b>	<b>Hattie Thrasher</b>

**City Staff in Attendance:** City Administrator, Steve Martin; Chief of Police, Allan Johnston; Building & Coding Officer; Randy Gordon; City Attorney, Thomas Mitchell; City Clerk, Harriet J. Kilpatrick.

**Media:** The media were represented by Chris Bridges from the Barrow Journal; Bonnie Harper from the Barrow County News.

**Call To Order**

**Mayor Bridges** called the meeting to order at 7:00 p.m.

**APPROVAL OF MINUTES**

Mayor Bridges asked for a motion to approve the minutes from the August 19, 2014 Council Meeting. **Council Member Steed** made a motion to Approve the August 19, 2014 as written. **Council Member Huth** seconded the motion. Vote was taken with all members present voting yes. **Minutes approved.**

**PUBLIC HEARING – Rezone 309 Mulberry Street to C-1 from R-1.**

**Mayor Robert Bridges** asked for a motion to enter the Public Hearing. **Council Member Barton** made motion to enter public hearing. **Council Member Huth** seconded the motion. The City Council entered a Public Hearing. **Randy Gordon** stated the space would be used for a financial business and insurance, regarding progress, use of space, etc. The public was invited to make comments or ask questions. There being no additional comment or questions, **Mayor Robert Bridges** exited the Public Hearing.

**OLD BUSINESS**

• **Commercial Vehicle Parking**

**Randy Gordon** updated the City Council regarding a location for CDL drivers who live in Statham to park their Cabs when they are home since there have been a few complaints from citizens. **Randy Gordon** suggested a location on Railroad Street on the “wide” end, near the old Piggly Wiggly. **Council Member Steed** asked if the City could give them something that would



let everyone know that they have the City's permission to park. **Mayor Bridges** suggested a sticker in the window. **City Attorney Mitchell** and **City Administrator Martin** suggested a sticker that be issued by the police department. All of the Council members agreed with that suggestion.

### NEW BUSINESS

1. Rezone 309 Mulberry Street to C-1. **Council Member Steed** made a motion to approve the Rezone request. **Council Member Lyle** seconded the motion. A vote was taken with all members present voting yes. Motion approved.
2. Resolution to add City Administrator Martin as a signer on City Bank Accounts. **City Attorney Mitchell** presented a resolution. **Council Member Barton** made a motion to pass the resolution. **Council member Hattie Thrasher** seconded the motion. A vote was taken with all members present voting yes. Motion was approved. **City Attorney Mitchell** explained that the way the resolution was drafted, all council members would need to sign. All council members and **Mayor Bridges** signed the Resolution. **City Clerk Kilpatrick** also signed the resolution and placed the City Seal on the document to present to the bank.
3. Draft of Finance Policy. **City Administrator Martin** had previously presented the Finance Committee's draft of their approved Finance Policy for the Council Members to review. **Council Member Barton** made a motion to adopt the Finance Policy for the City of Statham. **Council Member Huth** seconded the motion. A vote was taken with all members present voting yes. The Motion passed.
4. Draft of City Hall Job Descriptions. **City Administrator Martin** had previously presented the City Hall Job Descriptions for Council Members to review. **Council Member Lyle** made a motion to approve City Hall job descriptions. **Council Member Thrasher** seconded the motion. A vote was taken with all members present voting yes. The motion passed
5. Scott Stringer requested a water bill adjustment for 355 Brown Road. **Council Member Huth** clarified the City's policy on water bill refunds. **Council Member Steed** made a Motion to deny the refund. **Council Member Huth** seconded the motion. A vote was taken with all members present voting to deny the refund. The Motion passed.
6. Tasia Wilmont requested a water bill adjustment. Ms. Wilmont, who lives in the Monroe Housing Authority, had repeatedly called City Hall and informed City employees that she had a leak, and had repeatedly contacted the housing authority who refused to do anything about it. City Hall employees contacted the Housing Authority to assist Ms. Wilmont and were informed that the first time Ms. Wilmont actually called to report a leak was the last time she contacted City Hall about her bill. **Council Member Huth** made a motion to deny the water bill adjustment. **Council Member Lyle** seconded the motion. A vote was taken with all members present voting to deny the refund. The Motion passed.
7. Alex Ranftle requested a water bill adjustment for 405 Sunset Drive. He had a 30—day temporary service and was charged the minimum monthly amount for 2-3 days (30 gallon usage). The City does not currently have a policy in place to cover minimum days vs. minimum usage. **Council Member Barton** made a motion to table this issue while **City Administrator Martin** works on a policy to include minimum usage, minimum days, etc. **Council Member Thrasher** seconded the motion. A vote was taken with all members present voting to table this issue until **City Administrator Martin** drafts a policy.

8. **Barrow County Chamber of Commerce Dues.** Council Member Steed made a motion to approve the dues/fee schedule for 2014-2015. Council Member Huth seconded the motion. A vote was taken with all members present voting to approve the new dues/fee schedule for the Barrow Chamber of Commerce for 2014-2015. The Motion passed.
9. **Surplus 2009 Crown Victoria Police Car.** Council Member Barton made a motion to approve the surplussing of the 2009 Crown Victoria Police Car. Council Member Lyle seconded the motion. A vote was taken with all members in attendance voting to surplus the vehicle. The Motion passed.
10. **Health Insurance Contract.** The new contract includes revisions to support compliance with the "Patient Protection and Affordable Care Act". All participating employers must adopt the revised declaration document and participation agreement. Council Member Steed made a motion to adopt the new contract. Council Member Barton seconded the motion. A vote was taken with all members present voting to adopt the new health insurance contract. The Motion passed.
11. **Quote for "4-Tier" Health Insurance Program.** City Clerk Kilpatrick presented a quote from GMA regarding health insurance premiums. The 4 "Tiers" are:
  - Employee Only
  - Employee + Spouse Only
  - Employee plus child(ren) Only
  - Employee plus spouse and child(ren)

Council Member Lyle made a motion to table the discussion until the next worksession so the council could have all the information they need (how much the City pays towards the employee's health insurance premium, etc.) to make a decision. Council Member Steed seconded the motion. A vote was taken with all members present voting to table the motion. The Motion passed.

12. **SHORT TERM DISABILITY – Quote, Options, Recommendation.** The City currently pays \$3.60 per employee per month for \$60.00 per week in benefits to employees who have to be out on short term disability. For a small increase in premium, it would increase the weekly amount due to the employee (\$300.00 maximum per week). City Clerk Kilpatrick thinks that employees will pay the premium to have the benefit. Council member Barton made a motion to table this item also until the Council as all the information they need to make an informed decision. Council Member Huth seconded the motion. A vote was taken with all members present voting to table the motion. The Motion passed.
13. **OTHER BUSINESS.**  
There was no other business.
14. **COMMITTEE REPORTS.**
  - Council Member Lyle reported that the sunflower festival is sold out. 160 spots, layout is done, placements of the vendors has been made, etc.
  - Mayor Bridges reported that he has a lot of sponsors, more than in the past for this period of time.
  - Council Member Barton reported that the Finance committee has met twice and has made a lot of progress towards a finance policy, etc.
  - Council Member Huth reported that the Trails & Greenspace Committee has met, there was a lot of lively discussion and he is very happy with the direction the committee is moving in.
  - Council Member Steed reported that the Personnel Committee has met twice also and has made a lot of headway towards a personnel policy, pay grades, etc.

15. **EXECUTIVE SESSION**

**Council Member Steed** made a motion to enter into Executive Session for a Personnel Issue. **Council Member Thrasher** seconded the motion.

No action was taken after exiting Executive Session.

16. **ADJOURN**

There being no further business before the Council, **Council Member Huth** made a motion to adjourn. **Council Member Thrasher** seconded the motion. A vote was taken with everyone present voting to adjourn. The Motion passed. The meeting of the City of Statham City Council adjourned at 7:57 p.m.

Respectfully Submitted, Harriet Jett Kilpatrick, City Clerk