

CITY OF STATHAM
REQUEST FOR PROPOSAL

Date Issued: December 2, 2021

RFP # 21-005

The City of Statham, Georgia is requesting sealed bids for qualified construction firms to submit proposals for a gravity sewer line replacement project. Proposals shall be received by the City of Statham at Statham City Hall, 327 Jefferson St., Statham, GA 30666, until 2:00 p.m., legally prevailing time, on Thursday, January 27, 2022 and shall be clearly labeled Statham Gravity Sewer Line Replacement. Any bid received after said date and time of bid opening will not be considered. Bids will be publicly opened and read aloud at this time and location. All bids will be evaluated by the City of Statham, and the project will be awarded, if it is awarded, within sixty (60) days of the bid opening.

City of Statham Gravity Sewer Line Replacement Project

Scope of Work

The purpose of this RFP is to replace a sewer line between 1st Street and 2nd Street adjacent to the Casto Hardware Store. Replacement of 500 LF of sewer line is needed to correct issues with sags and damage to the existing line.

Submitting firms should include a detailed description of all tasks including those suggested in this Scope of Work, and any proposed changes, additions or recommendations. The Scope of Work includes, but is not limited to:

Removal of existing 500 LF terra cotta 8” sewer line; replace 500 LF 8” sewer line; clearing and grading; hauling off debris; asphalt cut and repair; erosion control, and other items as described in project specifications.

Time of completion for all work associated with this project shall be forty-five (45)* consecutive calendar days from the date of a written “Notice to Proceed” from the City of Statham.

No bid may be withdrawn for a period of sixty (60) days after time has been called on the date of opening.

All potential bidders are required to attend a pre-bid meeting scheduled for Wednesday, December 29, 2021 at Statham City Hall, 327 Jefferson St., Statham, GA 30666.

Proposal Requirements

- A. Each bid must be submitted in a SEALED ENVELOPE, addressed to the City of Statham, and must be plainly marked on the outside as “City of Statham Gravity Sewer Line Replacement Project.” If bid is sent by mail, the sealed envelope containing the bid must be enclosed in a separate mailing envelope to the attention of the City of Statham at the address previously given.
- B. Title Page showing RFP number and title, the name of the submitting firm, local address, telephone number, name of contact person and date.
- C. Proposal contents:
 1. Name of the contact person and their contact information.

2. The proposal shall be signed by a person authorized to bind the firm to the contract.
 3. Proposals must state the hourly rate for field and office work and typical materials cost, provide hourly rates for each classification of employee, and provide charges for reimbursable expenses.
 4. Provide three (3) client references.
- D. Summary of proposed cost per the Scope of Work.
- E. The City of Statham requires a Bid Bond or a certified cashier's check made out to the City of Statham in the amount of five percent (5%) of the total bid to be enclosed with the bid at the time of bid opening.
- F. Prospective Firms shall provide a copy of the Contractor Affidavit for Electronic Verification of Work Authorization Programs [under O.C.G.A. § 13-10-91 (b)(1)] along with the proposal submittal.

The successful bidder will be required to furnish the City of Statham with Liability Insurance, Workers Compensation Insurance, and Performance and Payment Bonds* in the amount of one hundred percent (100%) of the total bid.

Although the City of Statham does not formally limit the size of the proposals, firms are strongly encouraged to keep their proposals concise and brief. We ask that you consider limiting your proposal to 10 pages maximum (not including pricing and marketing materials).

Evaluations of Proposals

City of Statham reserves the right to waive any informalities or to reject any or all bids, to evaluate bids, and to accept any bid which in its opinion, may be in the best interest of the City. Evaluation criteria is described as: Completeness of proposal and overall responsiveness to RFP; Cost of services contained in the Proposal; Qualifications and availability of resources to provide required services; Qualifications and experience of the firm, and track record of successfully providing similar services; and Quality of references.

RFP Administration Information

All technical questions regarding the proposal shall be directed to Jordan McDaniel, City of Statham Public Works Director, jmcdaniel@cityofstatham.com, (770) 725-5455 office, (770) 862-2800 cell.

The information for bidders may be examined at the following location:

The City of Statham
City Hall
327 Jefferson Street
Statham, GA 30666

*Completion of project time is not limited to lack of availability of supplies and materials.

*Surety and insurance companies must have an AM Best rating of A-6 or greater, be listed in the Federal Registry of Companies holding Certificates of Authority and Acceptable Sureties on Federal Bonds, be licensed by the Georgia Insurance Department and the Georgia Secretary of State to do business in the State of Georgia. Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended). For Performance Bonds less than \$300,000, an irrevocable Letter of Credit from a bank as defined in O.C.G.A. Code Section 7-1-4 may be submitted in lieu of a bond. In lieu of a Payment

Bond, a Cashier's Check, Certified Check, or Cash may be submitted in an amount not less than the total amount payable by the terms of the CONTRACT.

Joe Piper, Mayor
City of Statham, Georgia

###