



PLANNING AND DEVELOPMENT DEPARTMENT GRADING PERMIT APPLICATION & PROCEDURES

Note: Application must be submitted fully, along with all application fees. Failure to submit a completed application will delay the process, and may result in the refusal of the application. The Planning Department has up to five (5) business days to review all applications submitted for sufficiency.

Applicant	Property Owner
_____	_____
_____	_____
_____	_____
Phone: _____	Phone: _____
E-Mail: _____	E-Mail: _____

Zoning District: _____ Name of Project: _____

Subdivision Name/Site: _____

Date Final Plat was Approved: _____ Tax Map/Parcel Number: _____

Acreage: _____

Intended Start Date: _____ Intended End Date: _____

Description of Project:

I hereby certify that the above information and all attached information are true and correct.

Signature of Applicant: _____ Date: _____

Application Withdraw:
I hereby withdraw this application. Signature: _____ Date: _____

Staff Use Only	
Application Received Date: _____	Accepted by: _____
Fee: _____	Reference: _____
Notes: _____	Date Paid: _____
Approved Date: _____	Denied/Reason: _____